

BOARD OF HOSPITAL COMMISSIONERS

September 10, 2024

Those in attendance were Hospital Commissioners Don Welander Darrin Moody, and Gayle Weston. Also present were Eric Moll, Mason Health CEO; Mark Batty, Mason Health COO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO; Robert Johnson, Legal Counsel, Dr. Michelle Hamilton, Mason Clinic, and Shelly Dunnington, Senior Executive Assistant.

Others in attendance: Brent Wilcox, OAC, Laura Grubb, Compliance Director, Brad Becker, Nicole Eddins, Carolyn McCain, CHRO and Colby Snyder, CIO.

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

Agenda Review and Minutes:

It was moved, seconded, and voted to approve the August 27, 2024 minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended the BOHC Meeting and Board of Health Meeting on August 27, 2024, and a 1:1 w/Eric Moll on September 9, 2024.

Gayle Weston attended the BOHC on August 27, 2024, the HOPE Garden Gala on September 7, 2024 and a 1:1 w/Eric Moll on September 9, 2024.

Don Welander attended the BOHC meeting on August 27, 2024, the Hospital Guild Sub-committee for golf on September 3, 2024 and a 1:1 w/Eric Moll on September 9, 2024.

Public Comments: None

Consent Agenda:

It was moved, seconded, and voted to approve the August 27, 2024; consent agenda as presented.

Legal Counsel – None

CEO's Report – None

Monthly Reports – None

Old Business – None

New Business –

- a. GC/CM Update & PWO #4, 5 and 6 - Brent Wilcox present PWO #4, #5 and #6.

PWO #4 RF Shielding design services for the new MRI room.

It was moved, seconded and voted to approve PWO#4 in the amount of \$21,000 for RF shielding design services.

New Business (continued)

PWO #5 Planning consultation and programmatic test-fit of the proposed Eye Clinic expansion in the Mason Clinic.

It was moved, seconded and voted to approve PWO#5 in the amount of \$5,100 for the planning consultation and programmatic test-fit of the proposed Eye Clinic expansion in the Mason Clinic.

PWO #6 ZGF to specify new furniture for meeting rooms and offices, materials management, MRI replacement, Mason Clinic South Pod and the 233 & 237 remodel in the amount of \$39,000.

It was moved, seconded and voted to approve PWO #6 ZGF furniture consulting in the amount of \$39,000.

b. Strategic Initiatives Report Out (2nd Quarter) -

- **Hospital Wound Care Program** – Mel Strong reported zero Stage III or greater HAPI's for Q2.
- **Cardiology Services** – Mark Batty noted a reduction in the number of stress tests as more days with a cardiologist become available. The goal is to increase from 3 to 4 days per week.
- **Cancer Care Screening** – Dr. Michelle Hamilton provided an update on Cancer Care Screening, citing a 10% increase in activity due to projects like retina diabetes screenings. However, staffing issues, particularly with MAs, remain a challenge. A potential solution involves outsourcing data reporting.
- **Inpatient/OBS (overall) - Voice of the patient** – Mel Strong shared that inpatient satisfaction dropped to the 49th percentile, with no clear theme identified. Leadership changes in the ICU are underway, and an ICU council is being formed.
- **Clinic Patient (Overall) - Improve Clinic Patient Experience** – Mark Batty explained that clinic satisfaction remains lower than expected, although 40% of providers exceed the benchmark median mean score, and 68% of providers have a mean score above 90. Issues include appointment wait times, communication, and referrals.
- **Fulfill Referrals** – Mark Batty shared we are currently testing the new software. We are testing the exchange of information. We have identified a vendor who is going to set up an automated faxing.
- **Provider Engagement (overall) – Primary Care Model** – Mark Batty reported that the implementation of the "Resource MA" has helped MAs and providers identify care gaps and necessary screenings.
- **Providers Engagement (overall) – A.I Assisted Documentation** – Colby Snyder reported ongoing work with Oracle to implement AI-assisted documentation for provider notes. Steve Leslie praised Snyder's efforts and announced the creation of an IT team for The Rural Collaborative (TRC).

Strategic Initiatives Report Out (2nd Quarter) continued -

- **Operating Margin – Reduced Denials** – Colby Snyder reported ongoing work with Oracle to implement AI-assisted documentation for provider notes. Steve Leslie praised Snyder's efforts and announced the creation of an IT team for The Rural Collaborative (TRC).

2024 Societal Contribution Dashboard

- **Recycling Initiative** – Practice Greenhealth & The Green Team – Sustainability Solutions for Healthcare – Recycling as Total % of Waste and RMW as % of Waste. Progress was reported with Practice Greenhealth and the Green Team's efforts to increase recycling as a percentage of total waste and reduce regulated medical waste (RMW).
 - **Business Continuity** - Colby Snyder shared a 3-year plan to reduce recovery times from weeks/days to hours in the event of an incident. The rollout of VDI is expected to take 2.5 years across the district, in partnership with a company called Spadafy.
 - **Health Science Academy** – Nicole Eddins announced the awarding of 3 RN scholarships through Shelton High School's Health Science Academy. Four RN students from previous years are performing well. Additionally, three Health Science Academy students completed and passed a CNA course.
 - **Health Food Environment** – Mark Batty shared that Ashlee Johnson has developed a cohort of local food suppliers and Blue Zones leadership to identify priorities to promote local healthy food options. We have included healthier food options to the inpatient menus.
 - **Cybersecurity Training** – Laura Grubb shared at the end of the 2nd quarter 57% compliance on cybersecurity training. Laura is very pleased with the model.
 - **Ethic Reviews of Vendors** - It was 100% at the end of 1st quarter.
 - **Cybersecurity plan** - We are 60% completion but will be 100% by the end of the year.
- c. Budget Amendment – Hospital Beds – Mel Strong presented to increase 2024 Capital budget in the amount of \$46,367 for the purchase of five hospital beds.
It was moved, seconded and voted to approve to increase 2024 capital budget in the amount \$46,367 for the purchase of five hospital beds.
- d. Budget Amendment – Clinic Pre-Registration – Steve Leslie presented to increase the 2024 operating budget for the Patient Access – Clinic Department by 1.0 FTE and \$11,885.
It was moved, seconded and voted to approve to increase the 2024 operating budget for the Patient Access – Clinic Department by 1.0 FTE and \$11,885.

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Administration Roundtable

Mark Batty shared how we are looking at the design in the Eye Clinic on how we can optimize space so we can hire another ophthalmologist.

Mark Batty shared that Kirsten Garza has resigned her position in Behavioral Health.

Mel Strong reported only have two open positions in the MSP area, thanks to successful recruitment efforts by HR.

Mel Strong provided an update on the union negotiations.

Steve Leslie discussed improvements in the revenue cycle, transitioning from a manual process to an automated system, and gave an update on the 2025 budget process.

Adjourned at 9:54 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
