

BOARD OF HOSPITAL COMMISSIONERS

October 8, 2024

Those in attendance were Hospital Commissioners Don Welander, Darrin Moody, and Gayle Weston. Also present were Eric Moll, Mason Health CEO; Mark Batty, Mason Health COO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO; Robert Johnson, Legal Counsel, Dr. Darren Cuevas, Mason Clinic, and Shelly Dunnington, Senior Executive Assistant.

Others in attendance: Brent Wilcox, OAC, Jennifer Capps, CDO, Bob Roger, Community Member.

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:06 a.m.

Agenda Review and Minutes:

It was moved, seconded, and voted to approve the September 24, 2024 minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended the BOHC Meeting, Board of Health Meeting on September 24, 2024, and Washington Dept of Health event attended on October 1 - 2, 2024, He also participated in the COO Interview and a 1:1 w/Eric Moll on October 8, 2024.

Gayle Weston attended the BOHC Meeting on September 24, 2024,

Don Welander attended the BOHC Meeting on September 24, 2024, and COO interview on October 8, 2024

Public Comments: None

Consent Agenda:

It was moved, seconded, and voted to approve the October 8, 2024; consent agenda as presented.

Legal Counsel – None

CEO's Report –

Eric Moll provided an update on the WSHA CEO Retreat. Two main themes emerged: artificial intelligence (A.I.) and well-being for the CEO, community, and organization. The retreat also addressed stress management and the importance of taking timeouts. There was discussion about a potential pilot group using A.I. for transcription. WSHA faced challenges with the Labor & Industries department over breaks for hospital staff. The district will implement mandatory clocking in/out for lunch for all employees.

An update was also provided on the Mobile Integrated Health Program.

Monthly Reports – None

Old Business – None

New Business –

- a-d MH A133 – 2019 Abbott Construction – Brent Wilcox and Rob Johnson shared the process the contracts went through, and changes made are being recommended for approval.

New Business (continued)

It was moved, seconded and voted to approve authorize the CEO to enter into contracts construction affirmation MH A133 – 2019 Abbott Construction, MH A201 – 2017 Abbott Construction, Exhibit 1 – Abbott Fee Proposal, and MH GC/CM Cost Responsibility Matrix.

MH A201 – 2017 Abbott Construction -
Exhibit 1 – Abbott Fee Proposal
MH GC/CM Cost Responsibility Matrix

- e. MH Development Office & Foundation Update – Jen Capps presented a presentation “A Focus on Community Outreach”.
- f. Budget Amendment – Administrative Supervisor Position – Mark Batty recommended to an increase to the 2024 operating budget in the amount of \$1,980.16 (\$11,881 annually) in salary and benefits to upgrade an Office Assistant position in the Rehabilitation Services Dept to an Administrative Supervisor Position.
It was moved, seconded and voted to approve to increase to the 2024 operating budget in the amount of \$1,980.16 (\$11,881 annually) in salary and benefits to upgrade an Office Assistant position in the Rehabilitation Services Dept to an Administrative Supervisor Position.
- g. Budget Amendment – Purchase Comprehensive Threat Vulnerability & Risk Assessment – Steve Leslie to increase to the 2024 operating budget in the amount of \$29,500 for the purchase of a comprehensive Threat Vulnerability & Risk Assessment (TRVA).
It was moved, seconded and voted to approve to increase the 2024 operating budget in the amount of \$29,500 for the purchase of a Comprehensive Threat Vulnerability & Risk Assessment.

Administration Roundtable

Mark Batty provided an update on the referral software system should go live by November 1, 2024.

Application are being accepted for the Director of Rehabilitation Services.

Steve Leslie provided an update on the 2025 budget.

An Incident Command will be activated due to an IV Fluids shortage.

Adjourned at 9:52 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
