

BOARD OF HOSPITAL COMMISSIONERS

November 14, 2023

Those in attendance were Hospital Commissioners Darrin Moody, Gayle Weston, and Don Welander. Also present were Eric Moll, Mason Health CEO; Mark Batty, Mason Health COO; Steve Leslie, Mason Health CFO; Dean Gushee, Mason Health CMO; Robert Johnson, Legal Counsel and Shelly Dunnington, Senior Executive Assistant.

Others in attendance: Kevin Keller, HR Director and Jan Batty, HR Manager

Darrin Moody called the regular meeting of the Board of Commissioners to order at 8:03 a.m. Shelly Dunnington asked to remove the Daisy Award Program from agenda and add the Fiduciary responsibility delegation charter and Retirement Plan Recordkeeper Review.

It was moved, seconded, and voted to approve October 24, 2023 and October 31, 2023 as presented.

Commissioners' Committee Report & Calendar

Don Welander attended BOHC on October 24, 2023, Trunk or Treat judging on October 27, 2023, Special Board Meeting on October 31, 2023 and met w/Eric Moll 1:1 on November 13, 2023.

Gayle Weston attended BOHC on October 24, 2023, Trunk or Treat judging on October 27, 2023, meeting with Mark Meyers on October 30, 2023, Special BOHC Meeting on October 31, 2023, SAO Risk Assessment on November 3, 2023, Retirement Vendor Interviews November 7, 2023, Retirement Committee on November 9, 2023 and met with Eric Moll on November 13, 2023.

Darrin Moody attended BOHC on October 24, 2023, Trunk or Treat judging on October 27, 2023, Special Board Meeting on October 31, 2023 and met with Eric Moll 1:1 on November 13, 2023.

Public Comments – None

Consent Agenda

It was moved, seconded, and voted to approve the November 14, 2023 consent agenda as presented.

Legal Counsel – None

CEO's Report – Eric Moll presented 2024 HR positions to be posted in November 2023 to work towards hiring someone by January 2024. Given the importance of strengthening our HR Dept, Eric Moll has given the green light on November 1st to post the HR General Coordinator and HR Staffing Coordinators positions that are additions to the 2024 budget. With knowledge that we would not fill positions until approval of the budget from the board. They do not anticipate a material impact on the 2023 budget as it unlikely we will fill either position by December at the earliest.

It was moved, seconded and voted to approve the 2024 HR positions to be posted in November 2023.

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Monthly Reports – None

Old Business – None

New Business

- a. Employee Engagement Presentation – Jan Batty with Human Resources joined the meeting to present the Mason Health Employee Engagement Pulse Survey. Next steps with survey are they shared results with department heads and now each Chief will work with their department directors on how they want to address areas in each of their departments. There will be 1:1 action plan, incorporate learnings from team meetings and goal is for incremental improvement (individual goals, not a district -wide target).
- b. Fiduciary Responsibility Delegation Charter Policy – Steve Leslie presented the Public Hospital District No 1 of Mason County Fiduciary Responsibility Delegation Charter Policy. The recommendation was to add the Director of Finance to the Committee Membership.
It was moved, seconded and voted to approve to change the Fiduciary Responsibility Delegation Charter to add Director of Finance to the committee membership and remove annually from Board Commissioners selected.
- c. Budget Approval
 - a. Resolution 2023 – 02 CEO Wage Increase
It was moved, seconded and voted to approve Resolution 2023 – 02 CEO Wage Increase.
 - b. Resolution 2023 – 03 Limit Factor
It was moved, seconded and voted to approve Resolution 2023 – 03 Limit Factor.
 - c. Resolution 2023 – 04 2024 Levy Certification
It was moved, seconded and voted to approve Resolution 2023 – 04 Levy Certification.
 - d. Resolution 2023 – 05 2024 Property Tax Levy
It was moved, seconded and voted to approve Resolution 2023 – 05 2024 Property Tax Levy.
 - e. Resolution 2023 – 06 2024 District Budget
It was moved, seconded and voted to approve Resolution 2023 – 06 2024 District Budget.
- d. 2024 Strategy Dashboard & ESG Dashboard – Eric Moll presented the 2024 Strategic Dashboard and ESG Dashboard.
- e. Retirement Plan Recordkeeper Review – Steve Leslie presented a presentation on Retirement Plan Recordkeeper Review. The retirement committee has unanimously resolved to select Empower as our new retirement plan recordkeeper.

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Administration Roundtable

Mark Batty gave an update on the coffee in the culinary service.

Mark Batty shared the Schlauderaff's retirement will be on Thursday, November 30th from 11:00 a.m. – 1:00 p.m. in the Ellinor Room.

Mark Batty gave an updated on the Primary Care Team Based Care Model and they work they are doing.

Steve Leslie shared he will be getting communication out to the employees on the changes to the retirement plan.

Steve Leslie will be working on the chargemaster review. There will be a different approach than we had in the past.

Steve Leslie will be doing a refresh on the 5-year plan.

Steve Leslie shared the work we will be doing with Dr. Hamilton on getting the data around Diabetes Retinol and process around it to improving it.

Dr. Gushee shared he been doing vendor review to make sure before bringing them in.

Dr. Gushee and Dr. Cuevas met with the CMOs at the Port Townsend and discussed importance around compliance with your email.

Medical Staff will be picking our next Chief of Staff.

Dr. Gushee and Steve Leslie shared how we are doing on the SRs in Cerner.

Adjourned at 10:22 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
