

BOARD OF HOSPITAL COMMISSIONERS

May 13, 2025

Those in attendance were Hospital Commissioners Don Welander, Darrin Moody (Virtual) and Lori Brady. Also present were Eric Moll, Mason Health CEO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO; Winfried Danke, Mason Health COO; Dr. Michelle Hamilton, Mason Health Robert Johnson, Legal Counsel, and Shelly Dunnington, Senior Executive Assistant.

Others in attendance: Laura Grubb, Director of Compliance, Gary Diemert, Director of Cybersecurity, Colby Snyder, CIO, Jen Capps, CDO, Brad Becker, Carolyn McCain, Nicole Eddins.

Don Welander called the regular meeting of the Board of Commissioners to order at 8:01 a.m.

Agenda Review and Minutes:

The agenda and minutes were approved as presented.

It was moved, seconded, and voted to approve April 22, 2025; minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended BOHC on April 22, 2025, warrants on May 9, 2025, and meeting w/Eric 1:1 on May 12, 2025.

Don Welander attended BOHC on April 22, 2025, AWPMD Chair Meeting May 7, 2025, and met Eric Moll 1:1, AWPMD Foundation Roundtable, and Daisy Award on May 12, 2025.

Lori Brady attended BOHC April 22, 2025, Credentialing on May 5, 2025, and met w/ Eric Moll 1:1 on May 12, 2025.

Public Comments: None

Consent Agenda:

It was moved, seconded, and voted to approve May 13, 2025; the consent agenda as presented.

Legal Counsel - None

CEO's Report –

Eric Moll shared that we will begin our 2026 Strategic Planning process on May 21st and 22nd with an SLT retreat, and John Van Gorkom will serve as facilitator. John provides continuity by incorporating the Baldrige framework into our strategic planning. We may shift next year's priorities to focus more heavily on primary care access.

Eric also discussed the upcoming Financial Mitigation Plan. Steve Leslie will present the plan at the Department Leadership meeting on May 28, 2025, and Eric will make a presentation at the June 4th Medical Staff meeting. The focus will be on identifying actions providers can take to enhance productivity.

Monthly Reports – None

Old Business – None

New Business –

a. OAC Construction Update –

Jeff Lawson presented a construction update and project highlights. All permits have been received, and the project began one week ahead of schedule. The temporary warehouse will be operational by the end of June. Eric Moll requested Jeff inform Abbott that the Eye Clinic area is now a priority, as an Ophthalmologist will begin on June 30, 2025.

- PWO #10 MH Project #S26745 – 001 – Redesign & Document Kitchen Servery Wall in the amount of \$14,712.00 from ZGF.

It was moved, seconded and voted to approve PWO #10 MH Project #S26745 – 001 for Redesign & Document

b. Compliance/Cybersecurity Annual Report –

Gary Diemert presented the annual cybersecurity report. Eric Moll noted the strength of the program and emphasized that feedback is being addressed to resolve identified gaps. Laura Grubb presented the Mason Health 2024 Annual Compliance Program Review.

c. 2025 Strategic Initiatives 1st Quarter Report Out –

Each Executive Sponsor reported on the status of their 2025 Strategic Initiative, highlighting accomplishments, lessons learned, and adjustments:

- **Fall Prevention:** Quality performance exceeds the benchmark.
- **Mobile Integrated Health Program**
- **AWV Program Optimization:** As of May 4, 40% of the Medicare Annual Wellness population has been seen.
- **Population Health Chart Prep & Standard Work for Cancer Screening**
- **Nurse-Patient Relationships:** Congratulations to the Birth Center for receiving an award.
- **Access Expansion – PC, Cardiology, Eye Care:** Eye care utilizes both in-person and A.I. scrub support.
- **Referral Process Improvement:** Mason Health controls 3–4-day referrals; external referrals can take 6–8 weeks. There was discussion about improving visibility through patient portals.
- **Reduce Turnover in First 180 Days**
- **Medication Management**
- **A.I.-Assisted Documentation (Primary Care)**
- **Reduce A/R Days**

2025 Societal Contribution Strategic Initiatives:

- **Recycling Initiative:** Awarded \$10,000 grant for mural and photo displays.
- **Business Continuity Planning:** Development of formal processes and communications.
- **Local Workforce Development:** CNA program approved; next quarter's report to include scholarship status and placement updates.
- **Local Food Purchasing Initiative**
- **Governance:** Advanced Cybersecurity Training
- **Cybersecurity Plan Development:** Based on HITRUST framework

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New Business (continued)

- d. Budget Amendment – Pediatric Behavioral Health Therapist FTE - Winfried recommended increase Pediatric Behavioral Health Therapist from .6 FTE to 1FTE in the amount of \$38,905.
It was moved, seconded and voted to approve increase of .6 FTE to 1 FTE for Pediatric Behavioral Health Therapist in the amount of \$38,905.

- e. Budget Amendment - Eye Tech FTE - Winfried recommended to increase 2025 operating budget by \$73,595 to hire a 1 FTE Certified Ophthalmic Technician including salaries and benefits.
It was moved, seconded and voted to approve to increase budget by \$73,595 to hire a 1 FTE Certified Ophthalmic Technician including salaries and benefits.

- f. Budget Amendment – Emergency Replacement – Automatic Transfer Switch – Steve Leslie recommended to increase the 2025 Capital Budget by \$80,360.00 in 8430 Facilities to replace Emergency Replacement of 600 AMPT ATS (Automatic Transfer Switch).
It was moved, seconded and voted to approve to increase 2025 Capital Budget by \$80,360.00 in 8430 Facilities to replace emergency replacement of 600 AMPT ATS (Automatic Transfer Switch).

Administration Roundtable

Winfried Danke provided a referral update, noting that Mason Health has achieved one full month of referrals processed within three days or fewer.

Mel Strong reported on Nurses Week, which included distribution of T-shirts and cards to nurses.

A new MOU for surgical techs is in development.

Current nurses staffing vacancies are down to just 2.0 FTEs.

Steve Leslie, working with Jon Hornburg filling open positions within the Accounting Department.

Adjourned at 11:58 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
