

BOARD OF HOSPITAL COMMISSIONERS

June 11, 2024

Those in attendance were Hospital Commissioners Darrin Moody, Gayle Weston, and Don Welander. Also present were Eric Moll, Mason Health CEO; Mark Batty, Mason Health COO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO, Robert Johnson, Legal Counsel, and Shelly Dunnington, Senior Executive Assistant

Others in attendance: Brad Becker, Jen Capps, Kevin Keller, Nicole Eddins, Colby Snyder and Laura Grubb members of the Senior Leadership.

Don Welander called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

Agenda Review and Minutes:

It was moved, seconded, and voted to approve the May 28, 2024 meeting minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended BOHC on May 28, 2024, GC/CM Interviews on May 31, 2024, GC/CM Open Proposal Fee Meeting on June 7, 2024 and met w/Eric 1:1 on June 10, 2024.

Don Welander attended BOHC on May 28, 2024 and met w/ Eric 1:1 on June 10, 2024.

Gayle Weston attended BOHC on May 28, 2024, Credentials on June 9, 2024 and met w/Eric on June 10, 2024.

Public Comments: None

Consent Agenda:

It was moved, seconded, and voted to approve the May 28, 2024; consent agenda as presented.

Legal Counsel –

Rob Johnson shared the last of the complaints have been cleared by the Human Rights Commission.

CEO's Report –

Eric Moll shared he has a meeting at 11:00 today with Beau Bakken and Kevin Shutty on Primary Care.

Carolyn McCain, our upcoming new CHRO, was in yesterday looking at the Human Resources construction design.

Monthly Reports – None

Old Business – None

New Business –

- a. Budget Amendment – Legal Fees – Steve Leslie recommended to increase 2024 budget by \$114,800 for legal fees for RN and UFCW union negotiations.

It was moved, seconded and voted to approve to increase 2024 budget by \$114,800 for legal fees for RN and UFCW union negotiations.

New Business (continued)

- b. Budget Amendment – Hologic Server – Mark Batty recommended to increase the 2024 Capital Budget in the amount of \$59,545 to purchase a Mammography Server for the Diagnostic Imaging Dept. This expense will be offset by a donation from the Karen Hilburn Cancer Fund in the same amount.

It was moved, seconded and voted to approve to increase 2024 Capital Budget in the amount of \$59,545 to purchase a Mammography Server for the Diagnostic Imaging Department.

- c. Budget Amendment – Rehab Service OT – PTA – Mark Batty recommended an increase to 2024 operating budget in the amount of \$4,031 (\$8,062 annually) for a restructure of Occupational Therapists (.5 FTE add) and the addition of a 1.0 FTE Physical Therapy Aide withing the Rehabilitation Services Department.

It was moved, seconded and voted to approve to increase to the 2024 operating budget in the amount of \$4,031 for a restructuring in Rehabilitation Services Department.

- d. Budget Amendment – Women’s Health – Mark Batty recommended increasing the 2025 operating budget in the amount of \$370,299 to hire an additional OB/GYN Physician to augment the Women’s Health Service Line. This amendment is initiated since the contract execution will occur in 2024.

It was moved, seconded and voted to approve to increase to the 2025 operating budget in the amount of \$370,299 to hire an additional OB/GYN Physician.

- e. Budget Amendment – IT Healthcare Leaders Pay by Minute Consultant - Mel Strong recommended hiring consultation services for our transition to “pay by the minute” districtwide.

It was moved, seconded and voted to approve hiring UKG in the amount of \$42,550 to provide consultation services for transition with “pay by the minute”.

- f. 2024 Strategy Dashboard & Societal Contribution Dashboard Update – Q1 – The executive sponsors for each of the 2024 strategic initiatives provided a Quarter 1 update.

Cardiology Services - Mark Batty discussed Cardiology is now working 3 days a week. We are working towards stress test to go from 1 day a week to 3 day a week. Eric said that Mel will have staff by end of July to have the ability to do 3 days a week. A budget amendment will be coming to the board to increase FTE by .4 to be able to make this happen.

Clinic Patient (overall)– Mark Batty shared he will start posting provider mean scores from the Press Ganey surveys.

Fulfill Referral – Mark Batty shared we have contracted with Health View X – Kickoff will be on Friday, June 14, 2024 for implementation and we are out 8 weeks for the new system to be to be implemented.

Provider Engagement -A.I. Assisted Documentation– Colby Snyder shared we currently do not have A.I. available, but we are working towards it and should be available in a couple of weeks. A budget amendment will be coming to the board in the future.

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New Business (continued)

2024 Societal Contribution Dashboard

Recycle Initiative -Jen Capps shared that Lab only has one piece of equipment with mercury, which we will be removing it and then we will be mercury free.

Business Continuity –Gayle Weston asked if IT would do a tabletop exercise this year with Senior Leadership Team. Around business continuity. Colby Snyder shared that he will be working with the IT team first and once they have the training then they will also have training with Senior Leadership.

Health Science Academy – Nicole Eddins shared we did award 3 RN scholarships for the Health Science Academy during the High School Award night.

- g. Brent Wilcox joined our meeting to provide a GC/CM Recommendation for 2023 Master Plan Ph 1 Projects. The selection committee followed the General Contractor/Construction Manager Procurement and contract award process outlined in RCW 39.10.360.

After scoring SOQ's, interviews, and the RFFP as outlines in our procurement documents, the highest scoring firm is Abbott Construction. The Selection Committee hereby recommends that Abbott Construction be issued a Notice of Intent to Award, and we begin contract negotiations immediately. We are seeking approval from the Board of Commissioners to proceed with contract negotiations with Abbott Construction. Mark Batty expressed the great job Brent Wilcox, OAC; Patrick O'Neil, Facility Director and Rob Johnson, Legal Counsel did throughout the process.

It was moved, seconded and voted to approve starting contract negotiations with Abbott Construction.

Administration Roundtable

Steve Leslie shared he is very happy to get to this place with the GC/CM recommendation being presented.

Steve Leslie shares the retirement "Empower" transition is going well.

Mel Strong shared we are a go for the CNA cohort. We have 2 from EVS that are very excited for this opportunity.

Mel Strong provided union contracting updates.

Mark Batty shared we just hired Tiffany Henningsen as a ARNP for the clinic and she will start Sept 2024.

The Speak out Program that our Occupational Therapist teaches is a service group that helps Parkinson Group.

Adjourned at 10:45 a.m.

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PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
