

BOARD OF HOSPITAL COMMISSIONERS

April 9, 2024

Those in attendance were Hospital Commissioners Darrin Moody, Gayle Weston, and Don Welander. Also present were Eric Moll, Mason Health CEO; Mark Batty, Mason Health COO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO, Robert Johnson, Legal Counsel, Dr. Darren Cuevas, Mason Health CMO, and Shelly Dunnington, Senior Executive Assistant

Others in attendance:

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

Agenda Review and Minutes:

It was moved, seconded, and voted to approve the March 26, 2024, meeting minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended BOHC and Board of Health Meeting on March 26, 2024, Legislative wrap on April 5, 2024 met with Eric Moll 1:1 on April 8, 2024,

Don Welander attended BOHC on March 26, 2024, and met with Eric Moll 1:1 on April 8, 2024.

Gayle Weston attended BOHC on March 26, 2024, and met w/Eric Moll 1:1 on April 8, 2024,

Public Comments:

Consent Agenda:

It was moved, seconded, and voted to approve the April 9, 2024; consent agenda as presented.

Legal Counsel –

The Board went into executive session at 9:26 a.m. to discuss employee performance RCW 42.30.110 (g) for 20 minutes. The regular meeting was reconvened at 9:46 a.m.

CEO's Report –

Eric Moll shared that we currently have two strong candidates for the CHRO position. Next week we will be going over candidates with Mark Batty, Steve Leslie and Melissa Strong. Hopefully, interviews by end of the month.

Our special board meeting on April 19, 2024, one agenda topics is the 2025 Strategic Initiatives that he will want the commissioners input on any gaps or area you would like leadership to focus on.

Eric Moll and Rob Johnson are working on lease with Public Health for Women's Health.

Gayle Weston and Eric Moll had an opportunity to meet with Congressman Kilmer. One thing we will explore is trying to find grant for Health Science Academy.

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Monthly Reports – None

Old Business – None

New Business –

- a. Brand Guidelines - Jen Capps presented Mason Health Brand Guidelines. Please let Jen Capps know if you see material that does not have our updated logos so they can be changed out. The Mason Logo should not be altered without special approval. Darrin Moody would love to see some of our employees in some of the branding. Add information about our employees who have been honored with Employee of the Month.

- b. Budget Amendments –

Steve Leslie recommends increasing 2024 budgeted operating expense by \$26,040 to make available independent advisor services to retirement plan participants and to create an account fee exemption for participants with account balances of less than \$5,000 in the 457B plan. The cost of this fee holiday is \$14,040 per year.

It was moved, seconded and voted to approve increase 2024 budgeted operating expense by \$26,040 to make available independent advisor services to retirement plan participants and to create an account fee exemption for participants with account balances of less than \$5,000 in the 457B plan.

Steve Leslie recommends approving an increase to the 2024 operating budget in the amount of \$5,356 to support the implementation of DocuSign E-signature Enterprise Pro Edition.

It was moved, seconded and voted to approve increase to the 2024 operating budget in the purchased services expense within the Compliance Office in the amount of \$5,356 to support the implementation of DocuSign E-signature Enterprise Pro Edition.

Administration Roundtable

Mark Batty brought up a 1-minute late policy. If you are 1 minute late, we will turn them away and reschedule patients. This is driven by providers. They also are indicating this is solving the no show problem and this is helping the providers schedule.

Dr. Darren Cuevas shared he was very skeptical about the 1-minute late policy initially but has been very excited about it. Dr. Hamilton has been meeting with providers 1:1 on IT issues. Dr. Cuevas shared he is providing education on various outbreaks that are occurring in other counties.

Mel Strong shared we started a new patient experience and the outcome and would like to do a presentation at the end of May.

Mel Strong shared that we have a down and back cath lab policy with Providence St. Peters that will go live on Monday.

Mel Strong shared we have a new supervisor in ED, Will Lorton.

We are recruiting a CRNA using Jackson Physician recruiting.

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Administration Roundtable (continued)

Dr. Lindahl initiated a provider scholarship fund. It is about \$5,000 a month for the scholar and providers want to participate on making a decision on the scholars.

Nicole Eddins presented at the Rural Healthcare Conference regarding the Health Science Academy, and it had good participation. We currently have 5 candidates that have applied for scholarships so far.

Steve Leslie provided an update on revenue cycle. We have changed clearinghouse and things are moving forward. Cash collection were down in March but if things go well this week we should be back where we were before Change Healthcare clearinghouse issue.

Next step Leadership in Business Office. We have opened the supervisor position and move the current supervisor into the interim manager position.

Retirement change is going very good so far. We have expressed the importance of David and independent advisor.

Steve Leslie shared various meetings to discuss our Mason Health plan, so we have recommendation for 2025 budget if there needs to be any changes.

Steve Leslie shared Rob Johnson has done some really good work on a procurement policy for Mason Health. This policy will need to be approved by board once completed.

Financial audit is underway and should have a draft this Friday.

Eric Moll provided and update on GC/CM

Adjourned at 9:50 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
