

## **BOARD OF HOSPITAL COMMISSIONERS**

**December 13, 2022**

Those in attendance were Hospital Commissioners Darrin Moody (teleconference), Gayle Weston (teleconference) and Don Welander (teleconference). Also present were Mark Batty, Mason Health COO (teleconference); Dean Gushee, Mason Health CMO (teleconference); Steve Leslie, Mason Health CFO (teleconference); Melissa Strong, Mason Health CNO (teleconference); Robert Johnson, Legal Counsel(teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Others in attendance: Jaime McClanahan (Public Comments)

Darrin Moody called the regular meeting of the Board of Commissioners to order at 8:01 a.m.

**It was moved, seconded, and voted to approve November 22, 2022 minutes as presented.**

### **Commissioner's Committee Report & Calendar**

Don Welander attended BOHC on November 22, 2022, took an Open Public Meeting Class on November 29, 2022, attended Don Wilson's retirement gathering on December 6, 2022 and met Eric Moll 1:1 on December 12, 2022.

Darrin Moody attended BOHC on November 22, 2022, Master Planning on December 9, 2022, Don Wilson's Retirement December 6, 2022, and met w/Eric Moll 1:1 on December 12, 2022

Gayle Weston attended BOHC on November 22, 2022, Don Wilson's Retirements gathering December 6, 2022, and met Eric Moll 1:1 on December 12, 2022

### **Public Comments –**

Jaime McClanahan shared that she wants to share information to make sure that Administration is held accountable.

### **Consent Agenda**

**It was moved, seconded, and voted to approve December 13, 2022 consent agenda.**

### **Legal Counsel – None**

### **CEO's Report –**

Eric Moll shared that Shelton Hospital Association met this last Saturday, December 10, 2022 and donated \$62,500 to go towards 2022 Capital Equipment ventilators.

Eric Moll gave an update on Master Planning the work should be finished in April 2023. After this has been completed, they will be able to go over discovery.

### **Monthly Reports – None**

### **Old Business –**

- a. 2022 Strategic Initiatives 3<sup>rd</sup> Quarter Updates - Eric Moll went over the 2022 Strategy Dashboard and shared the 3<sup>rd</sup> quarter results. Gayle Weston asked when will we automate the
- b. process around the clinically driven revenue cycle. Gayle Weston expressed the "great job" that

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### Old Business (continued)

Sherry Wilson does and need to clone her communication. She is excellent with our patients. There was discussion around tuition reimbursement. We do have a policy around this program as you have to hold a "B" average and being educated for a position in healthcare setting. Eric Moll shared in 2023 we will also be looking at diversity opportunities. We may be adjusting a couple of initiatives adding some diversity segments. Do we provide bi-lingual pay? Do we still track provider open charts? Mark Batty shared that we do still track those, and Laura Grubb will make sure managers aware if delinquent.

- c. 2023 Strategic Initiatives Update – Eric Moll went over each 2023 strategic initiatives. Gayle asked if physical safety involved psychological safety. Eric shared the physical safety is a separate initiative. Mel Strong shared that there is a decrease in reporting that staff feels unsafe. She feels we have the tools in place but have an opportunity to improve communicating the tools we have available to staff. Bring back Q1 2023 feedback around physical safety.

### New Business –

- a. CHNA (Community Health Needs Assessment) – Shelly Dunnington presented the final copy of the CHNA with one change adopted by Board of Commissioners on December 13, 2022.  
**It was moved, seconded and voted to approve the 2023 – 2025 Community Health Needs Assessment with one change to front page adopted by Board of Commissioners on December 13, 2022.**
- b. Executive Summary – Quality Improvement & Kaizen Promotion - Mel Strong went over the 3<sup>rd</sup> quarterly quality improvement summary and strategic objectives. Mel Strong shared we have done exceptional with our turnover it is less than 7% with RN and MA.
- c. Budget Amendment – 2022 IT Capital Expense - Steve Leslie recommended to increase the 2022 IT Capital Expense budget by an additional \$143,368.00. This request will facilitate the update and replacement of Mason Health's current door badging system. Darrin Moody asked would this new vendor coordinate with our current and future master planning with our badge system.  
**It was moved, seconded and voted to approve increase the 2022 IT Capital Expense budget by an additional \$143,368.00 to facilitate and update and replacement of Mason Health's current door badging system.**
- d. **It was moved, seconded and voted Darrin Moody for President for 2023.**  
**It was moved, seconded and voted Gayle Weston for Secretary for 2023.**

### Administration Roundtable

Dr. Dean Gushee shared the IT is very engaged with educating our providers on their needs within Cerner.

Dr. Gushee and Dr. Cuevas have been working with Dr. Gardener. Public Health to collaborate with the needs of the community.

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**Administration Roundtable (continued)**

Mark Batty reminded the board of the Rehab Services Ribbon cutting today December 13, 2022.

Mark Batty gave an update on referrals and we are now down to 10 referrals which is yesterday's referrals. Our referral coordinator works with providers to get the necessary information to be able to process the referral.

Gayle Weston asked about the isolation rooms. The rooms should be starting in late January or early February and should be completed by June 2023.

Mel Strong discussed her learnings from the IHI conference she attended.

Steve Leslie shared that he will be working with Brad Becker to get up to speed on what steps need to be taken to help automate some of the revenue cycle clinical systems.

Steve Leslie shared his expectation on denial report and how he gets answers to questions on the denial report.

**It was moved, seconded and voted to cancel the December 27, 2022 board meeting and reconvene our regular meeting January 10, 2023.**

**Adjourned at 10:59**

PUBLIC HOSPITAL DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON

BY: \_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_

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