

BOARD OF HOSPITAL COMMISSIONERS

November 9, 2021

Those in attendance were Hospital Commissioners Gayle Weston (teleconference), Darrin Moody (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Melissa Strong, Mason Health CNO (teleconference) Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded, and voted to approve October 26, 2021 minutes as presented.

Consent Agenda

It was moved, seconded, and voted to approve November 9, 2021 consent agenda.

Commissioner's Committee Report & Calendar

Don Wilson attended BOHC on October 26, 2021 and met w/ Eric Moll 1:1 on November 5, 2021.

Darrin Moody attended BOHC on October 26, 2021, judged trunk or treat on October 29, 2021, met w/ Eric Moll on November 3, 2021, Mental Health Clearance Meeting on November 4, 2021, judged a Chowder Cook Off on November 6, 2021 and met with Eric Moll 1:1 on November 8, 2021.

Gayle Weston attended BOHC on October 26, 2021, judged trunk or treat on October 29, 2021, WSHA Governance Webinars on November 2 & 3, 2021 and met with Eric Moll 1:1 on November 8, 2021.

Public Comments – None

Legal Counsel – None

Administrator's Report

Eric Moll gave an update on the retention bonus and will be working on the logistics next week. The date of General Staff will set the eligibility.

We will revisit the in-person meeting at the first meeting in January 2022.

Eric Moll shared that Jeff Niten took the City of Shelton property to surplus. We have formally submitted our interest on two pieces of property.

Monthly Reports – None

Old Business – None

New Business -

a. 2022 Operating & Capital Budget Approval

Rick Smith provided highlights of the 2022 budget prior to the recommendation for approval.

a. Resolution 2021 – 14 2022 District Budget

It was moved, seconded and voted to approve Resolution 2021 – 14 2022 District Budget.

b. Resolution 2021 – 09 2022 Property Tax Levy

It was moved, seconded and voted to approve Resolution 2021 – 09 2022 Property Tax Levy.

c. Resolution 2021 – 10 2022 Levy Certification

It was moved, seconded and voted to approve Resolution 2021 – 10 2022 Levy Certification.

d. Resolution 2021 – 11 2022 Limit Factor

It was moved, seconded and voted to approve Resolution 2021 – 11 2022 Limit Factor.

e. Resolution 2021 – 12 Wage Increase

It was moved, seconded and voted to approve Resolution 2021 -12 CEO Wage Increase.

b. 2022 Quality Improvement Plan

Mel Strong presented the Quality Improvement Plan 2022. This is aligned with our 2022 Strategic Initiatives. Page 11 needs to be updated and Gayle Weston would like the “mays” to be more specifics. Please refresh and bring up to date.

Administration Roundtable

Mark Batty shared that the Women’s Clinic will be moved into the Mason Clinic the week of December 3, 2021.

The staff that is in the lower level of Shelton Family Medicine will be moved to the upper floor of Shelton Family Medicine sometime in December 2021.

Mark Batty shared in the Walk-in-Clinic 75% of our providers have given notice, but we currently have the positions filled. We also have been able to pick up PRNs to fill in.

The Medical Management Team has moved back on site. We have one position that is currently posted. The target to fill a prescription within 2 – 3 days. We are generally making the targeted date except for Monday’s, which is due to the weekends. Darrin asked why we don’t fill prescription on the weekend? Tomorrow Mark will be getting a report from the Kaizen department to see what has been observed on the process to fill a prescription,

Administration Roundtable (continued)

The phone system went live on October 20, 2021. The biggest game changer is being able to leave a call back number. In 8 days, we have had 564 call backs. We are nimble enough to fix it live.

Darrin Moody and Gayle Weston asked about the COVID Vaccine Clinic and no open appointments to schedule through December. They would like to see what options we can provide to help patients find other available sites via our web page.

Mel Strong shared that our nurse's morale is doing well currently. Our census has been better.

Mel Strong shared we received 2 confirmed nurses spots with South Puget Sound Community College, connected with part of the Health Science Academy program.

Mel Strong and Sarah Fulkerson are working on a wellness package for all staff.

Mel Strong provided an update on the COVID status in the county and the COVID mandate. We do have vaccine for the children and Terri Gushee is working with the School District on a program to get the children vaccinated. We have had one flu positive.

Don Wilson asked about the update on the DNV survey. Mel Strong shared they have not resurveyed but based on her internal surveying she feels we will be fine.

Dr. Gushee gave an update on Cerner s/r's. We do have some s/r's that impacted Revenue cycle but this week they will work on retraining and train some providers regarding professional fees and encounters. There are still a few outstanding s/r's but working them down. What is the level of satisfaction from provider? Dr. Gushee feels like it is getting better, but we have not surveyed yet. Gayle Weston asked if providers could provide a wish list. Dr. Gushee shared "yes", they will work through the manager and making sure there is thought behind it and for a good reason.

Adjourned at 9:35 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
