

BOARD OF HOSPITAL COMMISSIONERS

September 27, 2022

Those in attendance were Hospital Commissioners Darrin Moody (teleconference), Gayle Weston (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Rick Smith, Mason Health CFO; Dean Gushee, Mason Health CMO; Melissa Strong, Mason Health CNO; Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Darrin Moody called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded, and voted to approve September 13, 2022 and September 14, 2022 minutes as presented.

Commissioner's Committee Report & Calendar

Don Wilson attended BOHC on September 13, 2022, Strategic Planning on September 14, 2022 and met with Eric Moll 1:1 on September 26, 2022.

Darrin Moody attended BOHC on September 13, 2022; Strategic Planning on September 14, 2022, Eric Moll 1:1 and September 16, 2022, Chamber Commerce on September 22, 2022 and Eric Moll 1:1 on September 26, 2022.

Gayle Weston attended BOHC on September 13, 2022, Strategic Planning on September 14, 2022, Finance Committee on September 21, 2022 and Eric 1:1 on September 26, 2022.

Public Comments – None

Consent Agenda

It was moved, seconded, and voted to approve September 27, 2022 consent agenda.

Legal Counsel –

Robert Johnson shared that he has replied to 4 EEOC accommodation claims and one L&I compliant.

CEO's Report –

- a. Mason Matters Update - Eric Moll provided the focus for the Mason Matters group are the YMCA and the Blue Zone. The Blue Zone is a population health initiative, and it is changing the culture of the community. A lot of focus around staffing an epidemiologist. Eric Moll shared how pleased he is with Dave Windom's leadership.

Eric "thanked" the Commissioners and SLT for the engagement around 2023 Strategic Planning. A lot of good feedback and he will make a few changes for the quarterly meetings. Eric will bring back the 2023 Strategic Dashboard to the board meeting on October 11, 2022.

There was a motion to cancel the December 27, 2022 meeting and reconvene regular meetings on January 13, 2023.

It was moved, seconded and voted to approve December 27, 2022 meeting to be cancelled.

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Monthly Reports –

a. Financials - Rick reviewed the financial highlights for the month of August. Operating Expenses will continue to be under pressure as labor shortages, supply chain issues and inflation continue to push expenses up to relative to prior years. Topics included Noridian (cost report), strong accounts receivable results, the concluding Rehabilitation construction project and timing, stimulus funds and related projects, strong inpatient volumes and revenues, improving outpatient and clinic visits, and lower uncompensated care levels. It was noted focusing on ongoing improvements month over month and quarter over quarter is critical at this time as the country emerges from the pandemic. The operating loss is decreasing, year over year, with revenue and service levels climbing after summer staff vacations. Good financials.

Old Business –

a. Rehab Permitting Update - Mark Batty shared the Rehab project is projected to be completed either November 2 or 4, 2022. All functional program and licenses are intact. We are in the process of placing equipment order this week. Due to the Medicare requirement the Rehab opening will be the beginning of December 2022.

New Business –

a. Budget Amendment – Emergency Management Consultant - Rick Smith recommended an increase to the 2022 operating expense budget in the amount of \$21,000 to contract for Emergency Management Consultant to assist with rebuilding the Emergency Management Program for the District. This increase would allow us to work with a consultant for approximately 20 hours per week over the next 6 – 9 months. Kudos to Patrick O’Neil for bringing this to the forefront.

It was moved, seconded and voted to approve an increase to the 2022 operating expense budget in the amount of \$21,000 to contract for Emergency Management Consultant to assist with rebuilding the Emergency Management Program for the District.

Administration Roundtable

Dr. Dean Gushee shared that we are starting discussion with medical staff around FMLA. The first meeting was a “lunch and learn”. There were a lot of questions with this being the first education around this topic. There will be additional education around this topic.

Dr. Dean Gushee and Colby Snyder will be going to Kansas to a Cerner Conference. There should be more about the Oracle transition at that time. Don Wilson asked if we have any interest on our domain. Dean has no information on interest currently but are working on the marketing of it.

Mel Strong shared that staffing open positions: MSP- 0.6 FTE CNA nightshift. RN- Surgical Services- (2) 0.8FTE, ED- 0.9FTE, MSP- 0.9, OB- 0.6. Misc: 0.8 Resp. Therapist, 0.8 Surg tech. We have two employees in two different departments who resigned that have reapplied at Mason.

Health Science Academy: Mason employees will be presenting to the high school on October 18, 2022. The presentation includes several ‘volunteer’ employees who will give a high-level overview of their job roles and career opportunities. Gretchen Maliska is working on a grant opportunity that includes career partners (Career Connections grant). We will be included in the grant application as a community partner. There are already requests from students for our scholarship applications. We will include this into our presentations to the Health Science Academy. Olympic College is really working collaborative and there is a lot of excitement around this program.

ED leadership: Scott Mundy will start the week of October 3rd as Director of Emergency and Trauma services. Our Trauma designation application is due mid-December and Kristyn Criss is currently working on the application.

UFCW Labor management meeting is scheduled on 9/27/22. Topics include retirement employer/employee contributions. Particularly which work rules trigger retirement and earn time accruals. We have formed a small committee: payroll/retirement codes integrity committee. We will be working on reviewing employee and/or Union requests/questions, developing standard work, and a process for this committee to provide recommendations to the finance and/or retirement committee (if needed). They have been meeting twice a week for a little over a month now. This committee will make the determination on any contract language.

Community events: Mel Strong will be volunteering at Oysterfest on October 2nd as well as she presented at PENW our Future Healthcare Workers Symposium.

Mark Batty shared that we had a DOH survey at Mason Clinic only with a couple things pointed out overall very positive survey.

Mark Batty provided an update on the open positions we currently have 53 open positions, which 19 of them are PRN and 10 positions which represents 8 FTEs in the Lab. We currently are working with a lab recruiter and sign on bonus for the lab positions. Gayle gave "kudos" to Mark regarding the phone flow is better for customer service. Mark "thanked" Gayle but gave credit to all the staff behind the scenes that are making it happen. Mark noted that the referral times are getting better.

Rick Smith shared he is working on one thing right now - the completion of 2023 budget. We still have staff working on cost reductions. Looking at staffing in 2023 and if it makes sense to have an FTE vs. PRN based on expenses. Eric Moll shared that Rick Smith is doing a great job around FTEs and looking at a clear need and return on investment before approving it. Eric "thanked" Rick for all of his hard work. Rick "thanked" the commissioners for their leadership.

Eric Moll shared his meeting with Congressman Kilmer with the group.

Adjourned at 9:38 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
